

Berkeley EH&S

Campus Fire Marshal





Department Overview:

The Office of Environment, Health & Safety's (EH&S) mission is to provide guidance and services to the campus community that promote health, safety and environmental stewardship.

This position is part of a highly dynamic, fast paced, committed organization focused on promoting workplace safety and environmental protection for the campus community. We are comprised of many scientific, technical, and administrative professionals, working in an evolving, learning, and sometimes challenging environment with a unified goal of supporting the University's mission of teaching, research and public service. EH&S is an inclusive, service oriented, and operationally excellent organization and is seeking highly motivated individuals who want to learn, be creative, seek continuous competency development, and contribute to our mission.

For the full description and requirements – visit www.EHS.berkeley.edu

Major Responsibilities of the Campus Fire Marshal

Overview

The Campus Fire Marshal (CFM) operates with broad and independent authority as determined by the Executive Director; and with formal, delegated authority from the Office of the State Fire Marshal (OSFM) for construction plan review and construction inspection (Title 24), and existing building inspections (Title 19). This position serves as the Lead Designated Campus Fire Marshal (Lead DCFM) for the Berkeley campus under the existing Memorandum of Understanding (MOU) between UC and OSFM. The sphere of influence for this position is campus wide. It directly impacts the overall design, construction and safe operation of all campus facilities; as well as the fire and life safety of the entire campus population. The position interacts with and represents the campus with municipal fire departments and regional fire-related jurisdictions. The position is on-call to respond to campus fire-related incidents and so is required to return to campus on an as-needed basis. A vehicle is assigned to this position in support of that role.

Within EH&S, the CFM manages and leads the campus Fire Prevention Division (FPD, a group of fire and life safety professionals), implements existing programs, directs needed program development, provides compliance consultation, and is the campus expert associated with interpretation of fire prevention codes, policies, laws, and regulations. The fire prevention program applies to all campus facilities on University owned or leased property, including residences, high-rise structures, scientific research and laboratory buildings, classrooms and lecture halls, athletic and recreational facilities, events, and administrative structures.

Existing Facilities Fire & Life Safety Program (Title 19):

As designated by OSFM, manages the development, implementation, and continual improvement of campus fire, life and panic safety programs, including inspection programs to ensure campus compliance with federal, state, and local fire and life safety codes and regulations. Directs follow up and correction of deficiencies to ensure a safe workplace. This includes but is not limited to fire prevention, drills, training, detection, appropriate hazards storage, and other related EH&S programs and policies.



Major Responsibilities of the Campus Fire Marshal

Construction Plan Review and Inspection Program (Title 24):

As designated by OSFM, conducts plan review and inspections of new and renovated structures on the Berkeley campus and affiliated field stations. Develops and maintains technical programs and professional staff in support of this function. Maintains and acquires appropriate knowledge to meet OSFM program requirements. Maintains and updates procedures to implement the UC-SFM MOU on the Berkeley campus.

Supervision and Leadership

Establishes and communicates strategies to address fundamental or recurring problems affecting fire and life safety. Provides direction and supervises 7.0 FTE subordinate professional staff including deputy fire marshals and specialists. Ensures that subordinate staff effectively implement the full scope of their professional responsibilities. Determines the distribution of work, establish appropriate service metrics, standards, written procedures and records. Delegates appropriate authority to subordinate staff to meet fire prevention responsibilities, ensuring acceptable and timely performance and delivery of services to a broad client base. Models leadership that is decisive, communicates vision, and provides employees with the support and feedback they need to do their best work. Promotes a successful, team-oriented work environment that supports interdependence and cooperation, constructive and positive communications, and mutual support. Demonstrates and supports campus, divisional, and departmental high standards for excellent client service, effective use of resources, workplace safety, professional development, personal accountability, and continuous improvement.

In a campus-wide disaster, serves as a key member of the Hazardous Materials Emergency Support Function (ESF) or campus Emergency Operations Center (EOC). This is part of the campus Emergency Management Program, in which EH&S is identified as one of several units that may be mobilized under emergency conditions.



Required Qualifications

Technical Knowledge

- Comprehensive technical and regulatory knowledge in all areas of fire and life safety disciplines, with sufficient academic knowledge in the fire sciences or related fields and understanding of related technical requirements, logistics, materials and operations, rules, regulations, and laws. Skills to effectively prioritize and integrate several highly regulated subject and program areas.
- Expert knowledge and skill in applying and interpreting applicable local, state, and federal regulations including the California Health & Safety Code - Titles 8, 19 and 24, California Building Code, California Fire Code, California Mechanical Code and California Electrical Code, California Plumbing Code and NFPA standards in the areas of fire protection, life safety and panic safety.
- Expert knowledge in the application of fire protection engineering, safety engineering, loss prevention and risk management principles.
- Proven knowledge and expertise in the management of programs and personnel delivering technical and emergency services.

Experience

- Proven management expertise to effectively lead and direct subordinate professional staff in different programs. Solid interpersonal skills to effectively motivate others, skilled in facilitation, managing, coaching, and relationship building.
- Proven experience in the creation, development, and implementation of effective programs, projects, and initiatives to meet assigned goals.
- Experience and proven skills to efficiently respond or direct the response to emergencies and critical situations, including follow-up evaluation and critique of response efficacy; recommend, develop, and implement changes to emergency response as required.
- Must have significant experience performing a combination of fire prevention inspections, plan review, and construction inspections in a California local or state entity responsible for fire and life safety code and regulation enforcement.
- Extensive experience in managing and approving fire, life and panic safety provisions for large special events.
- Extensive experience in investigation of origin and cause of fires.



Required Qualifications

Skills/Abilities

- Proven written, verbal, and interpersonal communications skills to effectively convey complex information; ability to understand and apply political acumen.
- Skill to effectively communicate with diverse constituencies and senior campus management. Proven and solid communication skills including: verbal and written, active listening, critical thinking, persuasiveness, advising and counseling skills.
- Proven organizational and customer service skills to effectively manage multiple priorities.
- Proven skills to quickly evaluate complex issues, identify options, and create effective written, comprehensive analyses with recommendations.
- Ability to effectively represent the campus to state and federal authorities, local agencies and community groups.

Education/Training

- Bachelor's degree in fire protection engineering, civil engineering, or related area; significant and recent full-time experience in the performance of a combination of fire protection engineering, fire investigation, and code consultation, preferably in a California local or state entity responsible for fire, life and panic safety code and regulation enforcement.

Licenses or certifications

- Must have a valid Driver's License.
- Must be able to attain designation as the Lead Designated Campus Fire Marshal (DCFM) by the Office of the State Fire Marshal and UCOP within 12 months of hire as a condition of continued employment.
- Must be certified as a Fire Prevention Officer III or Fire Marshal or equivalent.
- Must be certified as an International Fire Code Inspector or equivalent.



Preferred and Desirable Qualifications

- Ability to learn, understand and apply basic environmental, workplace safety, and emergency management knowledge and applicable laws and regulations for higher education and research institution, sufficient to support CFM duties.

Other Information

- The position is assigned a University vehicle 24/7 that is for use on University business.
- This position does not have access to public safety retirement but is eligible for UC retirement programs
- This position is designated as sensitive and is subject to a criminal background check.

To apply:

Search for job #20036 at jobs.berkeley.edu

Or click [here](#)

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